

**Board of Public Works and Safety  
Regular Meeting Minutes  
June 1, 2015**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O’Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the recitation of the Pledge of Allegiance.

**Public Comments**

Mr. Marty Williams from Discover Downtown Franklin thanked the Mayor and the department heads for their assistance and participation in the annual “Strawberries on the Square” festival.

Mr. Tom Umbarger came forward and explained that a motorcycle ride in memory of Red, the former owner of “Red’s Place” in Bargersville is planned for Sunday June 14 starting in Bargersville at 9:00 a.m. Since the riders will travel through downtown on Jefferson Street, he requested a police escort. Police Chief Tim O’Sullivan said that he had no problem with this event, as long as the motorcycles stayed together and that no alcohol was involved. Mr. Barnett made a motion to approve with Chief O’Sullivan’s conditions. This motion was seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Police Chief Tim O’Sullivan also explained that he was approached by the “Franklin Strong Motorcycle Ride”, sponsors requesting escort on June 6, at noon. The event will start at Franklin Community High School traveling down US 31 to Jefferson Street. The Chief stated that he has no problem with this event as long as the participating motorcycles stayed together and that no alcohol is involved. Mr. Barnett made a motion to approve, with the Chief’s rules. This was seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 18, 2015
2. Board of Works Claims.

- Pension Payroll in the amount of \$56,912.52
- #052315 Sewer Utilities in the amount of \$21,989.96
- #051915 RDC Contracts in the amount of \$97,971.24
- #052215 BOW Utilities in the amount of \$195,472.61
- Payroll in the amount of \$327,671.61
- Old Plan Fire Dept. Longevity in the amount of \$80,768.16
- Old Plan Police Dept. Longevity in the amount of \$88,941.13
- #060115 BOW General Obligations in the amount of \$50,083.13
- #060215 Sewer Utility Obligations in the amount of \$11,749.64
- #053015 Sewer Utilities in the amount of \$1,834.25
- #052915 BOW Utilities in the amount of \$24,248.80

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request to Close Downtown Streets for Daily Journal Street Party** - Michele Holtkamp, Editor of the Daily Journal and Chris Cosner requested street closures on July 10 from 3:00 p.m. to 10:00 pm. They explained that they wanted the City to agree to close both East and West Court Streets and Monroe Street from Water Street to Main Street for the street party. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request to Extend Noise Variance by the Grill Bar** - Larry Hughes, the owner of the Grill Bar made a request to extend the time for outside events at his establishment to midnight rather than 11:00 p.m. Mr. Hughes stated that he would provide a list of dates to the neighbors so that they would know in advance when these events will take place. Resident Ronnie Collins of 61 Water Street asked the Board not to extend the time of these events stating that 11:00 p.m. is late enough. Water Street residents Mike & Connie Hill of 49 Water Street stated that they agreed with Mr. Collins. A discussion was held. Mayor McGuinness made a motion to extend the time of the outdoor events to 11:30 p.m. for the five events requested only, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request for Approval of Fair Parade Route** – Ms. Angela Morris of the Johnson County Fair Board came forward to request approval of the parade route explaining that it is the same as last year. A route map was provided. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request to Consider Quotes for Repair of Street and Police Department Warehouse Roof** - Deputy Police Chief Chris Tennell presented quotes for the repair of the roof of the Street

Department and the Police Station that was damaged by hail in 2013. City Attorney Gray stated that this request should be declared an emergency repair. Ms. Gray stated that two quotes had been received, one from STA Roofing \$279,675.00 and Sentry Roofing \$237,390. A discussion was held. A motion and a second were made to approve the emergency (insurance) repair. Mayor McGuinness made a motion to approve the quote from Sentry Roofing, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. City Attorney Gray stated that they would also need to approve making a down payment for the purchase of materials for this project. Mayor McGuinness made a motion to approve the requested down payment to Sentry Roofing for materials, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request to Review Quotes for Defibrillators/Monitors** - Fire Chief Dan McElyea stated that he had received three quotes for the purchase of defibrillators including the Phillips MRx \$60,491.73, Physio-Control LifePak 15 \$ 75,086.03 and Zoll X-Series \$85,167.24. He stated that later tonight, the City Council will consider his request for an additional appropriation for this purchase. Mayor McGuinness stated that it is his preference to go with the more expensive quote from Zoll. The Mayor stated that his reasoning is that our contractual medic service, Seals Ambulance as well as the emergency room at Johnson Memorial Hospital use the Zoll brand defibrillator. A discussion was held. The City Attorney explained that the contract provided by Zoll would require amendment if the bid was accepted by the Board. She further explained that the vendor would have to provide proof of insurance pursuant to the Board of Works adopted requirements. Ms. Gray said she would work with Chief McElyea to get these items completed. Mr. Swinehamer made a motion to approve the bid submitted by Zoll as the most responsible and responsive bid, subject to Council's approval of the additional appropriation. This motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request for Approval of an Amendment to Fire Department Rules & Regulations - Article 1, Section 7 Vacation Leave Policy** - Fire Chief Dan McElyea explained that the proposed policy and procedure changes presented are necessary to conform to the City's vacation policy. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Task Order No. 2: with Wessler Engineering - Update of Sanitary and Storm Sewer Design and Construction Standards** - DPW Superintendent Rick Littleton stated that the board has a general service contract with Wessler Engineering and that this request is for assistance from Wessler to update our design and construction standards. Mr. Littleton explained that this is an addendum to the existing contract. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request Approval to File Liens on Unkempt Property** – Mr. Barnett made a motion to approve the filing of mowing liens, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Parks Superintendent Chip Orner stated that was the second biggest May at the pool (revenue wise). City Engineer Underhill stated that there will be a paving bid opening on Wednesday at 8:30 a.m. Mr. Underhill also stated that there will be a meeting at Beeson Hall June 10 at 6:00 p.m. to discuss the West Jefferson Street re-construction project.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:48 p.m.

Respectfully submitted,

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Janet P. Alexander, Clerk-Treasurer  
Enrolled: 06-11-15

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Joseph McGuinness, Mayor

Attest:

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Janet P. Alexander, Clerk-Treasurer